

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

August 12, 2015
7:30 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

Board President, **Mr. Charles Sheridan**, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on **August 12, 2015**. The meeting was opened at 7:40 p.m. with a flag salute.

Mr. Sheridan then took the roll call.

ROLL CALL:

Present: Kelly Norris, Michael Bohan, Charles Sheridan and Jessica Rentas

Absent: Michael Kheyfets, June Carelli and Andrew Oliveri

Also Present: Mrs. Vicki Pede, Superintendent and Mrs. Estrella Molinet, Board Secretary/School Business Administrator

Recognition of visitors: There were six (6) members of the public.

Mr. Sheridan, Board President, made the required announcement regarding notification of this meeting to the public.

ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES

Discussion: None

I. ACTION ITEMS – APPROVAL OF THE FOLLOWING ROUTINE MATTERS:

I. ROUTINE ITEMS

Motion by Ms. Norris, seconded by Mrs. Rentas to approve A.

Discussion: None

A. Approval of meeting minutes as follows:

Public Business Meeting	July 15, 2015
Private Executive Meeting	July 15, 2015
Special Meeting	July 29, 2015
Private Executive Meeting	July 29, 2015

Yes: 4 No: 0 Abstain: 0

Motion by Mr. Bohan, seconded by Ms. Norris to approve B

Discussion: None

FINANCE

- B.** It is recommended by the Superintendent of Schools that the Board of Education approve the payroll for the second half of the month of **July, 2015** in the amount of \$33,875.47 and the first half month of **August, 2015** in the amount of \$29,387.03.

Yes: 4 No: 0 Abstain: 0

Motion by Mr. Bohan, seconded by Ms. Norris to approve C

Discussion: None

- C.** It is recommended by the Superintendent of Schools that the Board of Education approve the bills list dated **August 12, 2015** warrants #13905 through #13960 in the amount of \$242,345.46 and that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

Yes: 4 No: 0 Abstain: 0

Motion by Mr. Bohan, seconded by Ms. Norris to approve D

Discussion: None

- D.** It is recommended by the Superintendent of Schools that the Board of Education approve the wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

August: \$60,866.90

Yes: 4 No: 0 Abstain: 0

COMMITTEE REPORTS

Committees	Chairperson	Reports
Finance	Charles Sheridan	No Report
Policy	Jessica Rentas	Mrs. Rentas reported on the review of policies concerned. She also talked about Aesop.
Education	Andrew Oliveri	Will not be meeting until September.
Personnel	June Carelli	No Report
Negotiations	Kelly Norris	No Report
Building and Grounds	Michael Kheyfets	Mr. Kheyfets reported a walk through was done of the fields and 1 st floor.
Transportation	Michael Bohan	Mr. Bohan met before the meeting. Explained about saving to change some OOD routes.
Negotiations-P.L.	Kelly Norris	No Report
Pompton Lakes	Kelly Norris	Met last night.

II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

FINANCE

Motion by Mr. Bohan, seconded by Ms. Norris to approve F1.

Discussion: None

- F1.** It is recommended by the Superintendent of Schools that the Board of Education approve the 2015-2016 Bid Purchasing Contract with the **Educational Services Commission of Morris County** for a fee of \$1,280.00 for the terms of July 1, 2015 to June 30, 2016.

Yes: 4 No: 0 Abstain: 0

EDUCATION

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E1.

Discussion: Regarding amount, amount was corrected to \$72,000.

- E1.** It is recommended by the Superintendent of Schools that the Board of Education approve the tuition cost for Riverdale Students attending **Morris County Vo-Tech/Academy** for the 2015-2016 school year, calculated at the per pupil cost of \$9,000 multiplied by the estimated enrollment of eight (8), for an as amended total of to \$72,000 with the actual enrollment adjusted to be reflected on monthly invoices. A refund for the reduction in the 2013-2014 certified tuition rates, in the amount of \$7,721.20, will be applied on a monthly basis.

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E2.

Discussion: None.

- E2.** It is recommended by the Superintendent of Schools that the Board of Education approve physical therapy services by **J & B Services** for Student #13025256 at a cost of \$85.00 per hour, not to exceed 5 hours total.

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E3.

Discussion: None.

- E3.** It is recommended by the Superintendent of Schools that the Board of Education approve a physical therapy evaluation by **Passaic County Educational Services Commission** for Student #12805808 at a cost of \$375.

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E4.

Discussion: None.

- E4.** It is recommended by the Superintendent of Schools that the Board of Education approve the 2015-2016 Special Services Agreement for ABA/AVB services, as needed and approved by the Supervisor of Special Services, with **Progressive Therapy** per the terms and conditions specified at the following rates:

Services	Rate	Level
Therapy	\$65/hour	Senior Level
	\$55/hour	Junior Level
Home Coordinator	\$110/hour	Masters Level
	\$90/hour	Bachelors Level
Behavioral Consultant	\$110/hour	NA

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E5.

Discussion: None.

- E5.** It is recommended by the Superintendent of Schools that the Board of Education approve the Out of District placements for 2015-2016 school year:

STUDENT	SCHOOL	TUITION	EFFECTIVE
0340155	The Calais School	\$58,500.00	September 2015 – June 2016
0340355	New Beginnings	\$56,356.20	September 2015 – June 2016
0340368	E.C.L.C. – Ho Ho Kus	\$50,920.20	September 2015 – June 2016
0340327	Garden Academy	\$90,772.20	September 2015 – June 2016
350003	The Children's Institute	\$58,109.82	September 2015 – June 2016
340002	The Children's Institute	\$58,109.82	September 2015 – June 2016
350006	Windsor Learning Ctr	\$60,300.00	September 2015 – June 2016
0340586	Pequannock Twp Schools	\$57,700.00	September 2015 – June 2016
0340359	Pequannock Twp Schools	\$57,700.00	September 2015 – June 2016
0340371	Pequannock Twp Schools	\$57,700.00	September 2015 – June 2016
0330004	John Hill School	\$45,000.00	September 2015 – June 2016
0340468	ECLC – Chatham	\$47,185.20	September 2015 – June 2016
340027	Chapel Hill	\$56,340.00	September 2015 – June 2016
12974035	Franklin Lakes Public Schools	\$74,990.00	October 2015 – June 2016

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E6.

Discussion: None.

- E6.** It is recommended by the Superintendent of Schools that the Board of Education approve the **revised** Out of District placements for ESY 2015 approved on June 17, 2015 to reflect aide costs (One-on-One)

STUDENT	SCHOOL	TUITION	EFFECTIVE
350003	The Children's Institute	From: \$6,985.88 To: \$9,735.88	ESY 7/6/15-8/4/15
340002	The Children's Institute	From: \$6,985.88 To: \$9,735.88	ESY 7/6/15-8/4/15

Yes: 4 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Ms. Norris to approve E7.

Discussion: None.

- E7.** It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
10/4/15	Karen Goldberg	Full STEAM Ahead AENJ Conference	Long Branch	\$225.	N/A
9/18/15	Marianne McCarthy	Smart But Scattered	Parsippany	\$190.	N/A
10/23/15	Marianne McCarthy	Rutgers Literacy Dev.	New Brunswick	\$180.	N/A
10/23/15	Vicki Pedo	Rutgers Literacy Dev.	New Brunswick	\$180.	N/A
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

Yes: 4 No: 0 Abstain: 0

PERSONNEL

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P1.

Discussion: None.

- P1.** It is recommended by the Superintendent of Schools that the Board of Education approve rescinding Resolution P3 approved July 29, 2015.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P2.

Discussion: None.

- P2.** It is recommended by the Superintendent of Schools that the Board of Education approve the below listed student teacher for the period September 2, 2015 through December 10, 2015 as follows:

STUDENT'S NAME/COLLEGE	COOPERATING TEACHER	GRADE
Adeline Beaubrun Buff/William Paterson University	Mrs. Lynn Nardino	5 th

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P3.

Discussion: None.

- P3.** It is recommended by the Superintendent of Schools that the Board of Education approve the below listed practicum teacher for the period September 8, 2015 through December 11, 2015 as follows:

STUDENT'S NAME/COLLEGE	COOPERATING TEACHER	GRADES	NUMBER OF HOURS
Savannah Heimall/Caldwell University	Ms. Michele Miller	7 th /8 th	40

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P4.

Discussion: None.

- P4.** It is recommended by the Superintendent of Schools that the Board of Education approve up to three (3) hours of training on July 28, 2015, at the contractual rate, as authorized by the Superintendent, for the following teachers:

Name
Marianne McCarthy
Lisa Moro Zemaitis

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P5.

Discussion: The stipend position previously approved for was Drama Advisor. Motion to approve as amended.

- P5.** It is recommended by the Superintendent of Schools that the Board of Education approve appointment of the following personnel as advisors as amended for extra-curricular activities for the 2015-2016 school year at the listed stipends:

NAME	POSITION	STIPEND*
Meghan O'Hara	Drama Advisor	\$1,592. (Step 1)
Samantha Baietti	Drama Advisor	\$1,592. (Step 1)

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P6.

Discussion: None.

- P6.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Tiffany Herbert** as a 3rd Grade Teacher effective September 1, 2015 through June 30, 2016 at a salary of \$51,115. (BA/Step 2 **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P7.

Discussion: None.

- P7.** It is recommended by the Superintendent of Schools that the Board of Education approve the award of a **maternity leave replacement** teaching contract (4th grade/non-tenure track) to **Colleen Deyo**, at a salary of \$13,919.10. (\$50,615 BA/Step 1 pro-rated for the period September 1, 2015 through on or about November 20, 2015) **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P8.

Discussion: None.

- P8.** It is recommended by the Superintendent of Schools that the Board of Education approve the award of a **maternity leave replacement** teaching contract (2nd grade/non-tenure track) to **Tonya Robertson**, at a salary of \$21,764.42. (\$50,615 BA/Step 1 pro-rated for the period September 1, 2015 through on or about January 8, 2016) **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P9.

Discussion: None.

- P9.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Caitlin McAloon** as .6 Social Worker effective September 1, 2015 through June 30, 2016 at a salary of \$32,289. (MA/Step 1 \$53,815. pro-rated .6 effective **without health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P10.

Discussion: None.

P10. It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Kerry Cron** as .8 Speech Language Specialist effective September 1, 2015 through June 30, 2016 at a salary of \$47,132. (MA/Step 10 (\$58,915. pro-rated .8 effective **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P11.

Discussion: None.

P11. It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Alice Nickalls** as an Administrative Assistant to the Superintendent effective September 1, 2015 through June 30, 2016 at a salary of \$40,833. (\$49,000 pro rated September 1, 2015 through June 30, 2016 **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P12.

Discussion: None.

P12. It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Candace Truax** as School Secretary effective September 1, 2015 through June 30, 2016 at a salary of \$31,667. (\$38,000 pro-rated effective September 1, 2015 through June 30, 2016) **with health benefits**, pending receipt of a favorable criminal history review.

Yes: 4 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mrs. Rentas to approve P13.

Discussion: None.

P13. It is recommended by the Superintendent of Schools that the Board of Education approve the revision to Resolution P2 approved on July 15 to read as follows:

Staff Member	Program	Program Dates	Total Hours
Danyela Williams	ESY	July 6, 2015 – July 31, 2015	From: Not to exceed 19 To: Not to exceed 20

Yes: 4 No: 0 Abstain: 0

Motion by Mr. Sheridan, seconded by Ms. Norris to approve P14.

Discussion: None

P14. It is recommended by the Superintendent of Schools that the Board of Education approve up to 30 hours, at \$32.31, for **Doreen Palek**, for a transitional period not to exceed \$1,000.

Yes: 4 No: 0 Abstain: 0

Transportation

Motion by Mr. Bohan, seconded by Mrs. Rentas to approve T1.

Discussion: None

Addendum

T1. RESOLVED that upon the recommendation of the Superintendent, the Board approve the participation in the joint transportation agreement with the Sussex County Regional Transportation Cooperative as attached.

Yes: 4 No: 0 Abstain: 0

III. NON-ACTION ITEMS:

A. Letters and Communications

Mr. Charles Sheridan

Mr. Charles Sheridan read a thank you letter from Lilly Trowse to the Board of Education.

B. Superintendent's Report

Mrs. Vicki Pede

Enrollment as of August 10, 2015

PreK-8: **349 (approx.)**

HS: Tuition - **112**

Option III: **-0-**

Academy: **4**

Vo-Tech: **8**

Out of District: **14**

Charter **0**

Home Instruction **1**

School Choice **2**

C. Business Administrator's Report

Mrs. Estrella Molinet

Mrs. Molinet reported on the following:

- The 14-15 School audit has been scheduled for Monday, October 5th, 2015.
- The flagpole was painted today.
- The Riverdale DPW spent 2 days trimming our trees.
- We have a company coming to take down one tree for \$550 and the DPW will come and take the pieces away.
- School building will be closed to teachers next week as the hallways will be cleaned and waxed.
- The clock is now fully functional.

- The clay was delivered and spread.
- Kiss and Drop lines to be painted.

D. Information and Questions from Board Members

E. Oral Communication

Kim Soto asked if the new laminator would be in before the start of school. **Mrs. Molinet** commented that the laminator purchase order was submitted and approved but no estimated date of arrival was available.

IV. FUTURE MEETINGS AND IMPORTANT DATES:

September 9, 2015	Workshop/Action Meeting	7:30 p.m.
September 23, 2015	Public Business Meeting	7:30 p.m.
October 7, 2015	Workshop/Action Meeting	7:30 p.m.
October 21, 2015	Public Business Meeting	7:30 p.m.

IV. EXECUTIVE SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal, personnel issues and negotiations.
2. The matter discussed will be made public when confidentiality is no longer required.

VI. ADJOURNMENT

Motion by Mr. Sheridan, seconded by Ms. Norris to approve adjournment from the Public Business Meeting at 8:18 p.m. into executive session.

The Board reconvened at 9:00 p.m. to Public Session.

The Public Business Meeting was adjourned at 9:01 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Estrella M. Molinet".

Estrella M. Molinet

Business Administrator/Board Secretary

